UNTERRICHTS MATERIALIEN

Englisch Sek. II



How to write a summary

Ein Methodentraining zum *summary writing*

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RAABE
KLASSE SCHULE

Survey of topics and methods

Main focus	Filling in the gaps	Working with the text	Evaluating student summaries	Writing a summary	Peer evaluation	Material
■ The basic rules of summary writing	•					Topic 1 ■ Gapped text: "How to write a summary – dos and don'ts"
■ Evaluation of three exemplary summaries with the help of a checklist ■ Theme: The need for law adjustments in order to regulate the digital economy		•	•	•		Topic 2 ■ Newspaper article: "We Need New Rules for the Internet Economy" ■ Three exemplary student summaries
■ Close examination and subsequent summary of an article ■ Theme: Integration of refugees on the island of Tilos		•		•		Topic 3 ■ Article: "Europe has failed to integrate its refugees – but one tiny Greek island succeeded" ■ List of useful phrases for writing a summary
■ Summary of an article ■ Evaluation of a classmate's summary with the aid of a checklist ■ Theme: The reality of climate change and possible counter-measures		•		•	•	Topic 4 ■ Article: "Climate optimism has been a disaster. We need a new language – desperately" ■ Peer evaluation sheet

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- Use your own _____ as much as possible.
- Use the _____ tense.
- Change direct speech into indirect speech.

Don'ts ☹

- Don't give your _____ on the subject.
- Don't include any information that is not essential (e.g. examples, descriptive details, direct quotations).
- Don't use figurative language (e.g. simile: "the driver was drunk as a lord"; exaggeration: "the children were so hungry they could have eaten a horse"; enumeration: "a horrible, terrifying, shocking moment").
- Don't give _____, locutions, general truths (e.g. "let me tell you of", "as everyone knows", "as the saying goes").

Filling in the gaps

1. Complete the rules of summary writing with the words given in the box below.

opinion • sections • shorter • examples • idea • keywords
present • anecdotes • understanding • title • words • essential

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And finally, those who earn lots of money must also pay lots of taxes – and not just back home but in all the countries where they do business.

Transforming these demands into concrete regulations is complicated, and much of it can only be tackled[10] at the international level. But that doesn't mean that the German government shouldn't do its part. […]

The goal of advancing digitalization in Germany […] is important. But it is just as important to concurrently[11] address the problems associated with digital capitalism. Otherwise, just a few companies will dominate our future economy.

Armin Mahler: We need new rules for the internet economy, in: Der Spiegel vom 3. November 2017, zu finden unter http://www.spiegel.de/international/business/editorial-time-for-new-rules-for-the-ditigal-economy-a-1176403.html

Annotations

1 antitrust laws: laws that regulate the way companies do business, promote fair competition and are supposed to prevent monopolies from developing
2 to suck up: *(here)* to gather, to absorb
3 to disseminate: to spread, to distribute
4 to amass: to accumulate, to collect
5 pushback: opposition
6 to decry: to reject, to dismiss
7 Darwinist law: states that the strongest or most highly evolved individual prospers while the weaker one perishes
8 penchant: tendency
9 demonstrably: evidently, provably
10 to tackle sth.: to undertake sth., to proceed with sth.
11 concurrently: at the same time, simultaneously

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